

**SCROLL DOWN TO VIEW EACH MONTH**

## **FEBRUARY MINUTES**

### Temple Beth Shalom Board of Trustees Monthly Meeting

**Thursday, February 13, 2020** 7:00 PM, Upper Sanctuary

Present: Michelle, Wendy, Liz, Danielle, Emily, Chloe, Steven, Eve, Dana, Lisa, Ethel, David, Marlene, Gary, Nick

Opening Prayer Michelle Laflamme Childs

FBI presentation – David Miller made a brief presentation and then FBI staff presented

Approval of the Agenda – Ethel made a motion to approve, David seconded, all voted in favor

Approval of the Minutes of January 2020 meeting – tabled to March, they were not available

President's Report Michelle Laflamme-Childs stated that the Board books are available for Board members from Wendy; she indicated that all documents will be provided to old members as well

Strategic planning update from Ethel Hess. Ethel stated she is co-chairing with Ziva and moving along well. They are working on vision and values and next is the mission statement. They are using URJ and an outside consultant. The next meeting is the 23<sup>rd</sup> and they are working on data review. Michelle stated there will be a Board retreat scheduled once the planning is further along to utilize URJ in the process. Ethel stated the updates will be approved by the Board and updates provided to the congregation. Wendy requested that staff be included in the strategic planning.

Treasurer's Report – Michelle stated that Jonathan Prigoff is moving and has resigned as Treasurer so there is a vacancy. The reports were delayed since the bookkeeper is new and getting up to speed and there was no Finance Committee meeting due to delay and the weather. There was a general discussion of cash flow and balance in accounts and fundraising needs. Ed Borins asked about pledges and what amounts are unpaid or overdue versus installment payments. Wendy said they are working to generate those reports. Liz reported on the Ways & Means subcommittee and timing of fundraisers. She said rather than the raffle they are looking for all Board members to make a monthly commitment that will then be used to generate an appeal with the congregation.

Rabbi's Report – circulated by email. Rabbi was not present. Rabbi Jenny's report also circulated by email.

Executive Director's Report - Wendy circulated her report by email, and gave an update on Hamakom. It was decided to request members to form a committee to follow up on the issue and request a formal written proposal as to what they are requesting.

Vice President of Administration's Report - Lisa Adelman reported on the new snow contract coordinated by the Building & Grounds Committee, the summary for the Security Committee circulated by email. The Personnel Committee was presenting the personnel policies. There

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was a general discussion with comments noted by Liz and Marlene. Liz made a motion to approve with the minor changes noted, Marlene seconded and all voted in favor.

Vice President of Programs' Report - Edward Borins reported on the Membership Committee-upcoming dinner on the 21<sup>st</sup>, and the update on the Social Justice Committee (report sent via email) and discussion on hiring a person. Ethel indicated that the current discussions in strategic planning is to hold off and discuss including these responsibilities in the planning process. Email discussed the upcoming events by the Programming Committee (report was attached) and asking for additional help and fundraising. Emily offered to help Wnedy with Passover using the sign up genius

Vice President of Education's Report - Eve Banner\_reported on educational activities at TBS including Education Committee (including Adult Ed subcommittee) – reports were sent via email/

New Business/Good and Welfare – various items were discussed.

NEXT MEETING: March 12<sup>th</sup>, 2020

Action items:

Approve January and February Minutes at March meeting

Legacy presentation March Meeting

Social Justice help request to be sent out to community

Wendy to send out request for Passover Seder to community